## **Tips before Exams:-**

Take a Xerox of your Hall ticket and keep it safely.

Keep your Compass Box, Hall Tickets and all writing materials ready a day prior to the exam.

Have a healthy snack -so that you don,t feel hungry and low on energy on the exam day.

## Take care of these while writing your exam:-

Use Black pen to write titles, subtitles & keywords, and underline them.

If there is any mistake don't make it look shabby by scratching it many times; just put a line over it.

Attempt the questions that you know well first and only after that try to recall the questions you are not quite thorough with.

Do not waste long period of time on a single question. If you find it difficult, leave some space and move ahead to come back later after solving the other questions.

Do rough calculation in the rough column drawn on the right hand side of the answer sheet. Do all your calculations neatly.

Do not use short cuts like -etc., & i.e. while answering questions, especially in English.

Do not leave any question. Try to answer it by whatever knowledge you have.

Do not write anything on the question paper.

Revise the answer paper after you have finished writing.

Make no-breaks a rule.

Make diagrams wherever possible, and neatly with scale and pencil.